

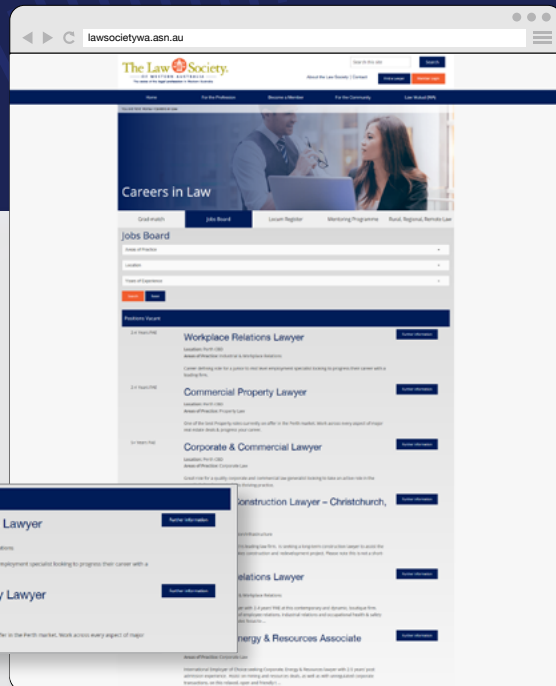
# LAW SOCIETY JOBS BOARD

List your legal positions on the Law Society's Jobs Board and connect job seekers with your vacancies.

As the voice of the legal profession in Western Australia, we understand the need to support the ever increasing number of lawyers seeking positions as well assisting firms in minimising the costs associated with advertising their vacant positions.

This new initiative allows law firms, government departments, corporates and other organisations to list their vacant legal positions for a fraction of the price of other job-search platforms.

**As an added benefit, firms with over 50% of their fee earners as Law Society members can list their vacant positions for FREE;** another reason why the Law Society is the essential membership for the legal profession.



## CONTACT DETAILS

**ONLINE:** lawsocietywa.asn.au

**FAX:** (08) 9324 8699

**MAIL:** The Law Society of Western Australia  
PO Box Z5345, Perth WA 6831

**EMAIL:** membership@lawsocietywa.asn.au

**ENQUIRIES:** (08) 9324 8600

**IN PERSON:** The Law Society of Western Australia,  
Level 4, 160 St Georges Terrace  
Perth WA 6000

The following information is required for listing:

## PERSONAL DETAILS

Date: \_\_\_\_\_

Title: \_\_\_\_\_ First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email Address (required): \_\_\_\_\_

## OVERVIEW / DESCRIPTION OF POSITION

Description of the Position: (50-70 words - to be used on the Law Society website)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Hyperlink to your website or seek.com.au job advert:

\_\_\_\_\_

## YEARS' EXPERIENCE REQUIRED FOR POSITION

Law Graduate	1 year PAE	1-2 years PAE	2-4 years PAE	5+ years PAE
--------------	------------	---------------	---------------	--------------

Please complete form overleaf.

# Jobs Board

Please complete this form in its entirety and return to [membership@lawsocietywa.asn.au](mailto:membership@lawsocietywa.asn.au)

## AREAS OF PRACTICE (please tick relevant boxes)

Aboriginal and Indigenous Affairs	Dispute Resolution	Intellectual Property
Administrative Law	eBusiness/eCommerce	International Trade
Advocacy	Environment Law	Litigation
Alternative Dispute Resolution	Family Law	Native Title
Banking/Finance	Government	Personal Injury
Commercial Law	Human Rights	Planning/Local Government
Construction/Infrastructure	Immigration Law	Property Law
Contract Law	Industrial and Workplace Relations	Resources and Energy
Conveyancing	Information Technology/Telecommunications	Risk Management
Corporate Governance	In-house Corporate Counsel	Taxation
Corporate Law	Insolvency and Reconstruction	Wills, Estates and Probate Law
Criminal Law	Insurance Law	

## LOCATION OF POSITION

### Western Australia

Perth CBD	Perth Metro	Outer Metro
Regional – South	Regional – North	Regional – East

### Outside Western Australia

NSW	SA	NT	TAS
VIC	QLD	ACT	International

## ADVERTISING OPTIONS

Organisation type	Jobs Board Listing	Jobs Board Listing with Logo	Recommended Job Listing Premium Package (1 x job listing and 1 x branded eNewsletter feature banner in <i>Friday Facts</i> )
Law Firm / Corporate Legal team / Government Legal Department with >50% fee-earners are members		\$0	\$284
Law Firm / Corporate Legal team / Government Legal Department with <50% fee-earners are members	\$131	\$150	\$427
Law Society Partners, sponsors or advertisers	\$131	\$150	\$427
Other associate organisations (recruitment, consultancy)	\$226	\$260	\$581

All price are exclusive of GST. Please contact the Business Development Manager to discuss larger advertising and job listing packages.

## WHAT HAPPENS NEXT?

Submit this completed application form to Member Services via any of the nominated methods indicated in the '**Contact Details**' section on the previous page.

Please indicate below how you would like to finalise your payment:

☐ Please send me a tax invoice with payment instructions

☐ Please contact me via phone and I will provide my payment details

☐ Please send a tax invoice to my firm with payment instructions as indicated in my 'Organisation' details above

☐ I have presented my application in person and arranged payment at the Law Society's office

### Conditions and Acknowledgements:

- The Law Society of Western Australia does not guarantee placement for an advertised role.
- Responsibility for negotiating the terms of engagement and remuneration are between the employer/agency and the applicant.
- The advertiser is responsible for determining whether a candidate holds the suitable professional qualifications, experience, and professional indemnity insurance.
- The prospective employer/agency will conduct any relevant reference checks it requires.
- The Law Society of Western Australia is only relying on information provided by the prospective employer, and has not undertaken any independent inquiries.
- Any employment contract is strictly between the applicant and the employer.

**LAW SOCIETY OF WA (INC) COLLECTION NOTICE:** The Society collects the personal information contained in this form pursuant to the provisions of the *Privacy Act, 1988* and the Australian Privacy Principles. The information is collected by the Society to enable it to deal with the matters the subject of this form and to provide its services and benefits (and the benefits and services of the Law Council of Australia) to its members and the public. Those services and benefits are set out on the Society's website ([lawsocietywa.asn.au](http://lawsocietywa.asn.au)). If the information collected in this form is not provided, the Society may not be able to provide its services as effectively. Individuals who wish to access information held about them, who wish to make any complaints or who wish to obtain details about information which is disclosed by the Society to overseas recipients may do so by accessing the Privacy Collection Notice located on the Society's website or may contact the Society's Privacy Officer.