

Application for Incorporated Legal Practice Membership

HOW TO APPLY

Simply complete this application form and return it to our Member Services Team via your preferred method from the options below.

EMAIL: membership@lawsocietywa.asn.au

MAIL: The Law Society of Western Australia
PO Box Z5345, Perth WA 6831

ENQUIRIES: (08) 9324 8692

IN PERSON: The Law Society of Western Australia,
Level 4, 160 St Georges Terrace
Perth WA 6000

LAW PRACTICE DETAILS

Entity name (registered company name):

Please list all legal practitioner directors of the ILP who usually carry on practice in Western Australia:

ACN:

ABN:

Business / trading name(s): (Provide all business names under which the entity intends to engage in legal practice)

BUSINESS ADDRESS

Building/level:

Street:

Suburb/town:

State:

Postcode:

OTHER ADDRESS

PO Box:

State:

Suburb/town:

DX No:

Postcode:

Preferred mailing address: Business PO Box

CONTACT DETAILS

Phone:

Email address:

Web address:

DETAILS OF PERSON COMPLETING FORM

In order for the Law Society to correctly address the confirmation of membership we need to know who completed the form.

Full name:

Position held:

Date:

PROFESSIONAL STANDARDS SCHEME

The Law Society is currently operating the 2024-2029 Professional Standards Scheme (Scheme) for the benefit of its members. Further information about the Scheme can be found on the Law Society's website at lawsocietywa.asn.au/pss/.

Incorporated Legal Practice (ILP) Members are automatically members of the Scheme unless exempted by the Law Society from participation on application by the member.

To allow the Law Society to administer the Scheme appropriately, and to calculate the monetary ceiling (maximum amount of liability) which may apply in any given case, the Law Society requires applicants for membership to take certain steps. The Law Society requires ILP Members to complete a Professional Standards Scheme Participant Information form. [CLICK HERE](https://lawsocietywa.asn.au/pss/) to access the online form or find it at lawsocietywa.asn.au/pss/.

If you have any questions regarding the Professional Standards Scheme, contact the Scheme Coordinator at pss@lawsocietywa.asn.au or call (08) 9324 8652.

MEMBER AGREEMENT

I acknowledge and agree that:

- (a) the membership of the Incorporated Legal Practice (ILP) is subject to the Constitution of the Law Society (as amended from time to time);
- (b) as a requirement for ILP Membership, the Constitution of the Law Society requires each Legal Practitioner Director of the ILP usually carrying on practice in Western Australia to be a Practitioner Member of the Law Society;
- (c) membership means the Professional Standards Scheme (PSS) applies to the ILP and the ILP must submit a PSS Participation Information Form.

Signed: _____

Date: _____

WHAT HAPPENS NEXT?

Submit this completed application form to Member Services via any of the nominated methods indicated in the **'How to Apply'** section.

Please indicate below how you would like to finalise your payment of \$250 (incl. GST):

Please send me a tax invoice with payment instructions

Please contact me via phone and I will provide my payment details

Please send a tax invoice to my firm with payment instructions as indicated in my **'Business Address'** above

I have presented my application in person and arranged payment at the Law Society's office

LAW SOCIETY OF WA (INC) COLLECTION NOTICE: The Law Society collects the personal information contained in this form pursuant to the provisions of the *Privacy Act, 1988*, the Australian Privacy Principles/APP. The information is collected by the Law Society to enable it to deal with the matters the subject of this form and to provide its services and benefits (and the benefits and services of the Law Council of Australia) to its members and the public. Those services and benefits are set out on the Law Society's website (lawsocietywa.asn.au). If the information collected in this form is not provided, the Law Society may not be able to provide its services as effectively. Individuals who wish to access information held about them, who wish to make any complaints or who wish to obtain details about information which is disclosed by the Law Society to overseas recipients may do so by accessing the Privacy Collection Notice located on the Law Society's website or may contact the Law Society's Privacy Officer. **USE OF PHOTOGRAPHY:** The Law Society reserves the right to use photography and filming from its events for future promotional use. Please advise a Law Society staff member at each event if you wish to opt out. The Law Society may disclose your membership status in communications, publications or other forums. Please notify the Law Society in writing if you would prefer your membership to remain confidential.