

Risk Management Programme 2023/2024



The Risk Management Programme is delivered by
the Law Society of Western Australia

lawmutualwa.com.au



2023/24 Risk Management Programme

The Law Mutual (WA) Risk Management Programme 2023/2024 has been developed to focus on the needs of different categories of practitioners and law practices, prioritising topics identified in claims, risk profiling and feedback from previous programmes.



Webinar Content

Webinars are delivered live via the zoom platform. After registering for a webinar you will receive an email confirming your booking and then, closer to the date of the seminar (often the day prior to the event), you will receive an email with the web-link required to attend the webinar.



Risk Management Discount

There is no requirement to attend a Law Mutual (WA) risk management training. However, law practices will be able to obtain a 5% discount on their total Annual Contribution Amount for the 2023/2024 insurance year, if all of the partners or practitioner directors and at least 80% of the employed practitioners of the law practice have attended at least two (2) hours of Law Mutual (WA) approved risk management training in the period 1 March 2023 to 28 February 2024, subject to certain requirements of declaration and documentary evidence of attendance being produced upon request.



Please note that some training is only available to certain categories of Practitioners.

The approved training for the purpose of the Risk Management Discount is set out below:




- Risk management seminars/webinars and in-house workshops held by Law Mutual (WA)
- CPD seminars/webinars held by the Law Society of Western Australia that are specifically approved by Law Mutual (WA) for that purpose
- In-house training approved by Law Mutual (WA)

Law Mutual (WA) may be able to arrange an in-house workshop for your law practice, depending on the number of practitioners in your firm (minimum 15 attendees required) and the availability of presenters.

Session Information





Managing difficult clients and in-person litigants  Webinar		
Presenter: Ashley Macknay, MDS Legal CPD Points:  1 Point Competency Area 1 - Practice Management	1 hour	Free for Law Mutual Insured* \$125 Law Society WA Member \$200 Non-Member or Non-Insured
<p>Some clients can be difficult, others impossible. That said, the difficult clients are in the minority, but they can often take up most of your time; unjustified complaints, asking for the impossible, shooting the messenger, the list goes on.</p> <p>This webinar will focus on the common characteristics of the difficult client, how to identify that client as early as possible, the potential consequences of acting for the difficult client and various strategies for successfully dealing with them.</p> <p>A second potentially problematic area for the practitioner is dealing with the self-represented litigant. They feature in all areas of litigation and require particular attention to achieve the best outcome for your client. The webinar will discuss the range of circumstances which lead to litigants being self represented, the challenges they present for the practitioner on the other side and the strategies to adopt to in managing the litigation.</p>		
Date: 14 September 2023 10.00am SOLD OUT Location: At Your Desk		



Risk Management is Time Management  Webinar		
Presenter: Cathryn Urquhart, Professional Skills Trainer CPD Points:   2 Point Competency Area 1 - Practice Management	2 hours	\$98* Law Mutual WA Insureds* \$230 Law Society WA Member \$315 Non-Member or Non-Insured
<p>This webinar will cover the following topics:</p> <ul style="list-style-type: none"> • The importance of time management in the legal profession and techniques on how to prioritise such as the 80/20 rule and the Steve Covey time quadrant • How to minimise distraction and be fully engaged • How to reduce procrastination, improve focus and brief importance of effective delegation • Managing client expectations and clearly communicating turn-around times and deliverables • Learning to say 'NO' and learning to ask for help 		
Date: 21 September 2023 10.00am Location: At your desk		



Ten self-supervision strategies that every sole practitioner should know & practise  Webinar		
Presenter: Ronwyn North, Managing Director, Streeton Consulting Pty Ltd CPD Points:   2 Point Competency Area 1 - Practice Management	2 hours	\$98* Law Mutual WA Insureds* \$230 Law Society WA Member \$315 Non-Member or Non-Insured
<p>Whether you work alone or have staff, a challenge for sole practitioners is how to check your own work.</p> <p>This webinar will consider the concept of 'self supervision' and provide ten practical strategies for assuring the quality of your own work that will reduce your exposure to potentially costly mistakes and client dissatisfaction.</p>		
Date: 28 September 2023 10.00am Location: At your desk		

*If you are a Law Mutual (WA) insured, you are entitled to attend subsidised risk management seminars to a total of two hours. If you attend any additional seminars in excess of the subsidised risk management two hours you will be required to pay the member or non-member fee, depending on the seminar you attend and your Law Society membership status.

Session Information



A more mindful approach to managing risk  Seminar		SOLD OUT	
Presenter: Cathryn Urquhart , Professional Skills & Practice Management Trainer		2 hours	\$98* Law Mutual WA Insureds*
CPD Points:   2 Points Competency Area 1 - Practice Management			\$230 Law Society WA Member
			\$315 Non-Member or Non-Insured
<p>This seminar will introduce techniques that will enable you to better manage stressful triggers. It is particularly aimed at sole practitioners as they have to handle a variety of tasks and communicate with a number of stakeholders. Being mindful and aware can greatly reduce anxiety and pressure in the office. Being aware and able to make good decisions in the office can reduce errors at work and thereby limit the risk of a potential claim.</p>			
 In Person: 12 October 2023 10.00am		In Person: Law Society of Western Australia Level 5, 160 St Georges Terrace, Perth WA 6000	

Am I hallucinating?? Artificial intelligence and PI claims  Webinar			
Presenter: Justine Siavelis , Principal, Gilchrist Connell		1 hour	Free for Law Mutual Insured
CPD Points:  1 Points Competency Area 1 - Practice Management			\$125 Law Society WA Member
			\$200 Non-Member or Non-Insured
<p>With the launch of ChatGPT in November 2022, the future has become reality with the integration of artificial intelligence into our working and everyday lives gaining momentum. Proponents of AI will have you believe ChatGPT will replace junior lawyers, researching and writing our advice, chat bots can provide the advice of the law practice via our websites and voice to text dictation will replace our admin staff. Should we be embracing this new technology and what are the risks?</p> <p>Join Justine Siavelis of Gilchrist Connell on a webinar to discuss the emergence of AI related technologies and the consequent professional indemnity risks.</p>			
Date: 19 October 2023 10.00am SOLD OUT		Location: At your desk	



An IT Risk Assessment on your practice  Webinar			
Presenter: Brenda van Rensburg , Director, Terrene Global		1 hour	\$49* Law Mutual WA Insureds*
CPD Points:  1 Points Competency Area 1 - Practice Management			\$125 Law Society WA Member
			\$200 Non-Member or Non-Insured
<p>Understanding your current privacy and security position can be tricky especially when you are time poor. In this webinar, we will talk about how to conduct an 'IT internal assessment' on your business. We will discuss the importance of a risk matrix and then complete an assessment using some basic security and/or privacy examples.</p> <p>Attendees will have access to a basic IT risk assessment template which we will use during this workshop. Attendees can either participate and assess their own risks or watch to see the outcome of an example.</p>			
Date: 26 October 2023 2.00pm		Location: At your desk	

*If you are a Law Mutual (WA) insured, you are entitled to attend subsidised risk management seminars to a total of two hours. If you attend any additional seminars in excess of the subsidised risk management two hours you will be required to pay the member or non-member fee, depending on the seminar you attend and your Law Society membership status.

Session Information



Professional liability - Risk Management 101  Webinar		
Presenter: Will Bargmann, Senior Consultant, MYR Consulting CPD Points:  1 Points Competency Area 1 - Practice Management	1 hour	Free for Law Mutual Insured \$125 Law Society WA Member \$200 Non-Member or Non-Insured
The professional liability pitfalls in delivering legal services can be categorised under a number of headings, the key ones of which are capability, communication, process and checking. This webinar will explore the nature of professional liability risk, the history of professional indemnity claims against Law Mutual Insureds and the fundamentals of professional liability risk management.		
Date: 9 November 2023 2.00pm SOLD OUT Location: At your desk		




Common pitfalls in the lifecycle of a retainer  Seminar		SOLD OUT
Presenter: Sean Popperwell, Director, Popperwell & Co. CPD Points:  1 Points Competency Area 1 - Practice Management	1 hour	Free for Law Mutual Insured \$125 Law Society WA Member \$200 Non-Member or Non-Insured
The seminar will briefly cover the risks and controls associated with each phase listed below:		
<ul style="list-style-type: none"> The initial instructions – conflict, client identity/capacity & scope The need to give advice on prospects or obstacles to the attainment of the commercial objective Time limits 	<ul style="list-style-type: none"> Communication The extent of authority What you should do if you know you have made a mistake – conflict issues Reliance on external counsel, experts, and other parties Terminating the retainer 	
Date: 16 November 2023 10.00am SOLD OUT In Person: Law Society of Western Australia Level 5, 160 St Georges Terrace, Perth WA 6000		



What to record, when to record and when to confirm  Webinar		SOLD OUT
Presenter: Will Bargmann, Senior Consultant, MYR Consulting CPD Points:  1 Point Competency Area 1 - Practice Management	1 hour	\$49* Law Mutual WA Insureds* \$125 Law Society WA Member \$200 Non-Member or Non-Insured
In the 2020s the avenues of communications between lawyers, clients and others have expanded into a multi-laned superhighway. Lawyers communicate by SMS, email, Teams and WhatsApp chat, Zoom calls, and phone calls across numerous platforms such as Messenger, FaceTime, Whatsapp, and even the good old fashioned landline and mobile telephones. Information now comes from an infinite universe of sources stretching as far and wide as the internet will take us.		
How does a lawyer manage these sources of communication and information and deal generally with recordkeeping to ensure that they are creating the appropriate records of conversations, activities, information and advice provided on relevant and material issues? This webinar will explore the key risks involved in both new and existing communication and information channels and consider practical steps you can take to reduce these risks.		
Date: 16 November 2023 2.00pm Location: At your desk		

*If you are a Law Mutual (WA) insured, you are entitled to attend subsidised risk management seminars to a total of two hours. If you attend any additional seminars in excess of the subsidised risk management two hours you will be required to pay the member or non-member fee, depending on the seminar you attend and your Law Society membership status.

Session Information



Knowing when to let go  Webinar	
<p>Presenter: Phillip Lovat, Partner, Jackson McDonald</p> <p>CPD Points:  1 Point Competency Area 1 - Practice Management</p>	<p>1 hour Free for Law Mutual Insured* \$125 Law Society WA Member \$200 Non-Member or Non-Insured</p>
<p>A conversation about when to let go of a file, matter or client – viewed through the prism of our legal and ethical obligations as legal practitioners. It can be hard to let go, even when we should. It is easier in hindsight or when it is happening to someone else. This session will explore a variety of topics that surround 'letting go', including early identification and dealing with conflict, expertise or time limitations, and will suggest some strategies for dealing with hand over.</p>	
<p>Date: 23 November 2023 10.00am SOLD OUT Location: At your desk</p>	



Matter Management guidelines - practical risk management for firms  Webinar	
<p>Presenter: Will Bargmann, Senior Consultant, MYR Consulting</p> <p>CPD Points:   2 Point Competency Area 1 - Practice Management</p>	<p>2 hours Free for Law Mutual Insured* \$230 Law Society WA Member \$315 Non-Member or Non-Insured</p>
<p>Over the past six years, Law Mutual's Matter Management Guidelines have been presented to the profession in many seminars, challenged, analysed, reviewed and refined. They represent good practice guidance on the fundamentals for managing risk in the conduct of any matter. This webinar provides an overview of these fundamentals and challenges participants to consider whether their firm meets these requirements.</p>	
<p>Date: 23 November 2023 2.00pm SOLD OUT Location: At your desk</p>	




Managing risk in delivering legal services  Webinar	
<p>Presenter: Will Bargmann, Senior Consultant, MYR Consulting</p> <p>CPD Points:  1 Point Competency Area 1 - Practice Management</p>	<p>1 hour \$49* Law Mutual WA Insureds* \$125 Law Society WA Member \$200 Non-Member or Non-Insured</p>
<p>The provision of legal services is inherently risky. In risk management terms, that means a number of uncertainties can impact on a lawyer's objective to deliver high quality legal services that meet or exceed the expectations of the client. Introducing Law Mutual's new Delivery Phase Assistance document, this webinar will look at the data surrounding the key risks in the delivery of legal service and suggest ways to manage those risks.</p>	
<p>Date: 1 February 2024 2.00pm Location: At your desk</p>	

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Session Information

Is the matter right for your firm? High risk clients & effective screening techniques  Webinar		
Presenter: Will Bargmann, Senior Consultant, MYR Consulting	1 hour	\$49* Law Mutual WA Insureds* \$125 Law Society WA Member \$200 Non-Member or Non-Insured
CPD Points:  1 Point Competency Area 1 - Practice Management		
<p>Making a determination whether to act and under what circumstances is a fundamental consideration that is often ignored in favour of simply taking on a new matter. Introducing the new Law Mutual Screening Phase Assistance and Toolkit, this webinar considers the pitfalls in understanding the client - who the client is, potential attitudes and behaviour as well as the nature and complexity of the matter and the capability of the firm to deliver</p>		
Date: 8 February 2024 2.00pm		Location: At your desk

Effective firm marketing - managing risk and opportunity  Webinar		
Presenter: Will Bargmann, Senior Consultant, MYR Consulting	1 hour	\$49* Law Mutual WA Insureds* \$125 Law Society WA Member \$200 Non-Member or Non-Insured
CPD Points:  1 Point Competency Area 1 - Practice Management		
<p>A key element of Practice Management is how effectively the firm and its practitioners target and market legal services and capability to prospective clients. A key firm focus is to pursue new clients to achieve financial goals. Practitioners are heavily incentivised to market, but there are inherent risks in pursuing the wrong opportunities.</p> <p>This webinar will explore concepts of risk appetite - where the firm wants to take more risk in pursuing new business opportunities, and where it should be cautious. This involves consideration of marketing risks, and how to structure the firm for effectively targeting clients and selling legal services.</p>		
Date: 22 February 2024 2.00pm		Location: At your desk

Structuring your firm for success - an overview of Practice Management guidelines  Webinar		
Presenter: Will Bargmann, Senior Consultant, MYR Consulting	2 hours	\$98* Law Mutual WA Insureds* \$230 Law Society WA Member \$315 Non-Member or Non-Insured
CPD Points:   2 Points Competency Area 1 - Practice Management		
<p>Law Mutuals' Practice Management Guidelines have been designed to provide the organisational framework for firm success and through this, to support practitioners to manage risk in the conduct of all legal matters.</p> <p>This webinar focuses on the critical aspects of Practice Management and the controls needed to ensure effective leadership, organisation, management of people, information and communication, processes and practices as well as assurance that firm requirements are being met in the management of the practice and the conduct of a matter.</p>		
Date: 29 February 2024 2.00pm		Location: At your desk

*If you are a Law Mutual (WA) insured, you are entitled to attend subsidised risk management seminars to a total of two hours. If you attend any additional seminars in excess of the subsidised risk management two hours you will be required to pay the member or non-member fee, depending on the seminar you attend and your Law Society membership status.

2023 Calendar

September

Managing difficult clients and in-person litigants

14 September 2023 | 10.00am **SOLD OUT**

Risk Management is Time Management

21 September 2023 | 10.00am

Ten self-supervision strategies that every sole practitioner should know and practise

28 September 2023 | 10.00am

October

A more mindful approach to managing risk **SOLD OUT**

12 October 2023 | 10.00am

Am I hallucinating?? **SOLD OUT**

Artificial intelligence and PI claims

19 October 2023 | 10.00am

An IT Risk Assessment on your practice - identify the areas at risk and what to do to mitigate those risks

26 October 2023 | 10.00am

November

Professional liability - Risk Management 101

9 November 2023 | 10.00am **SOLD OUT**

Common pitfalls in the lifecycle of a retainer

16 November 2023 | 10.00am **SOLD OUT**

What to record, when to record and when to confirm **SOLD OUT**

16 November 2023 | 2.00pm

Knowing when to let go

23 November 2023 | 10.00am **SOLD OUT**

Overview of Law Mutual's Matter Management guidelines - practical risk management for firms

23 November 2023 | 2.00pm **SOLD OUT**

2024 Calendar

February

Managing risk in delivering legal services

1 February 2024 | 2.00pm

Is the matter right for your firm? High risk clients and effective screening techniques

8 February 2024 | 2.00pm

Effective firm marketing - managing risk and opportunity

22 February 2024 | 2.00pm

Structuring your firm for success - an overview of Practice Management guidelines

29 February 2024 | 2.00pm

Frequently Asked Questions

What is the cost of the seminars*?

If you are a Law Mutual (WA) insured practitioner, you are entitled to attend subsidised risk management seminars to a total of two hours. If you attend any additional seminars in excess of the subsidised risk management two hours you will be required to pay the member or non-member rate, depending on the seminar you attend and your Law Society membership status.

Your law practice may also be entitled to a Risk Management Discount on its Annual Contribution for insurance if sufficient numbers of its practitioners attend seminars.

Can I attend any training, regardless of my law practice's category?

The seminars are targeted at priority risk management areas, law practices and practitioners. Priority is given to the targeted practices, however, if the seminar is not fully booked by targeted practitioners, we may release places to other practitioners. Some seminars are only available to certain categories of practitioners. Please register your interest by email to cpd@lawsocietywa.asn.au.

How do I register to attend a Risk Management seminar?

Please return your signed registration form to the Law Society. We need to confirm practitioners are registered for suitable seminars, as we are unable to facilitate this online. Registrations are manually entered.

I sent through my registration, do I get confirmation?

Yes, an automatic email confirmation will be sent to the email address we have on record once registration has been processed.

I am not insured with Law Mutual (WA)?

You will have to pay non-subsidised rates to attend Law Mutual (WA) seminars. However, at its sole discretion, Law Mutual (WA) may allow non-insured practitioners to attend at no charge or at a subsidised rate provided the seminar is not fully booked.

Law Mutual (WA) Insureds will be given priority enrolment in seminars.

Can a Law Society member who is not insured with Law Mutual attend Risk Management seminars?

You can still attend the Risk Management seminars but you will have to pay non-subsidised rates. Law Mutual (WA) Insureds will be given priority enrolment in seminars.

When do I need to complete my training to qualify for the Risk Management Discount?

To qualify for the Risk Management Discount for the 2024/2025 insurance year, all partners and directors and at least 80% of the employed practitioners of the law practice must have attended at least two hours of Law Mutual (WA) approved risk management training in the period 1 March 2023 to 29 February 2024.

How are my CPD points issued?

In order for us to issue your CPD points and record them on the Legal Practice Board database, please provide us with your Legal Practice Board Practitioner ID prior to the Seminar.

Please note this is separate to your practising certificate number.

*Seminars include online webinars.

Please refer to the Law Mutual (WA) website for further frequently asked questions - lawmutualwa.com.au.

Risk Management Programme 2023/2024

Registration Form

The Programme is delivered by the Law Society for Law Mutual (WA).

HOW TO REGISTER

ABN 41 434 516 549

MAIL: The Law Society of Western Australia
PO Box Z5345, Perth WA 6831

IN PERSON: The Law Society of Western Australia
Level 4, 160 St Georges Terrace
Perth WA 6000

EMAIL: cpd@lawsocietywa.asn.au
ENQUIRIES: (08) 9324 8640

PERSONAL DETAILS

Title: Mr Mrs Ms Miss Other (please specify)

Legal Practice Board ID Number: Law Society Member Number:

First Name: Family Name:

Postal Address:

Suburb: State: Postcode:

Phone Number: Mobile Number:

Email Address:

SEMINARS AND WEBINARS

Topic	Date	Webinar	Seminar	Law Mutual Insureds	Law Society Member	Non-member
Managing difficult clients and in-person litigants	14 Sep SOLD OUT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> FREE	<input type="checkbox"/> \$125	<input type="checkbox"/> \$200
Risk Management is Time Management	21 September 2023 10.00am	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> \$98*	<input type="checkbox"/> \$230	<input type="checkbox"/> \$315
Ten self-supervision strategies that every sole practitioner should know and practise	28 September 2023 10.00am	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> \$98*	<input type="checkbox"/> \$230	<input type="checkbox"/> \$315
A more mindful approach to managing risk	12 Oct SOLD OUT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> \$98*	<input type="checkbox"/> \$230	<input type="checkbox"/> \$315
Am I hallucinating?? Artificial intelligence and PI claims	19 Oct SOLD OUT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> FREE	<input type="checkbox"/> \$125	<input type="checkbox"/> \$200
An IT Risk Assessment on your practice - identify the areas at risk and what to do to mitigate those risks	26 October 2023 2.00pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> \$49*	<input type="checkbox"/> \$125	<input type="checkbox"/> \$200
Professional liability - Risk Management 101	09 Nov SOLD OUT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> FREE	<input type="checkbox"/> \$125	<input type="checkbox"/> \$200
Common pitfalls in the lifecycle of a retainer	16 Nov SOLD OUT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> FREE	<input type="checkbox"/> \$125	<input type="checkbox"/> \$200
What to record, when to record and when to confirm	16 Nov SOLD OUT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> \$49*	<input type="checkbox"/> \$125	<input type="checkbox"/> \$200
Knowing when to let go	23 Nov SOLD OUT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> FREE	<input type="checkbox"/> \$125	<input type="checkbox"/> \$200
Overview of Law Mutual's Matter Management guidelines - practical risk management for firms	23 Nov SOLD OUT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> FREE	<input type="checkbox"/> \$230	<input type="checkbox"/> \$310
Managing risk in delivering legal services	1 February 2024 2.00pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> \$49*	<input type="checkbox"/> \$125	<input type="checkbox"/> \$200
Is the matter right for your firm? High risk clients and effective screening techniques	8 February 2024 2.00pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> \$49*	<input type="checkbox"/> \$125	<input type="checkbox"/> \$200
Effective firm marketing - managing risk and opportunity	22 February 2024 2.00pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> \$49*	<input type="checkbox"/> \$125	<input type="checkbox"/> \$200
Structuring your firm for success - an overview of Practice Management guidelines	29 February 2024 2.00pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> \$98*	<input type="checkbox"/> \$230	<input type="checkbox"/> \$315

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WHAT HAPPENS NEXT? (Please note – payment must be received prior to the event)

Submit this completed application form to our team via any of the nominated methods indicated in the 'How to Register' section at the top of this page and our Risk Management Team will confirm your booking and provide an Invoice for payment.

LAW SOCIETY OF WA (INC) COLLECTION NOTICE: The Law Society collects the personal information contained in this form pursuant to the provisions of the *Privacy Act, 1988* and the Australian Privacy Principles. The information is collected by the Law Society to enable it to deal with the matters the subject of this form and to provide its services and benefits (and the benefits and services of the Law Council of Australia) to its members and the public. Those services and benefits are set out on the Law Society's website (lawsocietywa.asn.au). If the information collected in this form is not provided, the Law Society may not be able to provide its services as effectively. Individuals who wish to access information held about them, who wish to make any complaints or who wish to obtain details about information which is disclosed by the Law Society to overseas recipients may do so by accessing the Privacy Collection Notice located on the Law Society's website or may contact the Law Society's Privacy Officer. **TERMS AND CONDITIONS:** The Law Society of Western Australia (the Law Society) reserves the right to alter this programme or presenter(s) without further notice, however the programme is intended to run as advertised. The Law Society reserves the right to cancel this activity due to insufficient numbers – registrants will be notified if this occurs and credit (seminar value) will be carried forward to a seminar of the participants choice. Cancellations will incur a \$50 fee per person. Cancellations or transfers must be advised at least 10 working days prior to the event. Refunds will not be granted if a registrant fails to attend an event or cancels within 10 working days of the activity. Your name and organisation may be included in the conference delegate list available to speakers and delegates. **USE OF PHOTOGRAPHY:** The Law Society reserves the right to use photography and filming from its events for future promotional use. Please advise a Law Society staff member at each event if you wish to opt out. The Law Society endorses moderation and a responsible attitude towards alcohol at all functions.



Law Mutual (WA)

Level 4, 160 St Georges Terrace, Perth, WA 6000
PO Box Z5345, Perth WA 6831

Phone: (08) 9481 3111 | **Fax:** (08) 9481 3166

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For enquiries about the Risk Management Programme
please email cpd@lawsocietywa.asn.au

