

# Locum Register

## Fact Sheet

Locum Register is a Law Society Member Service that connects law practices with lawyers available for Locum or temporary work to keep law practices operational when employers wish to take a break, professional staff are on leave or at particularly busy times when extra help is needed.

### Who can become a Locum?

To be registered as a Locum you must be a member of the Law Society of Western Australia and you must hold a current unconditional Practising Certificate and have a minimum of five years post admission experience.

### How does Locum Register work?

When law practices submit a request for a Locum, the Society will provide the law practice with a list of available Locums for selection. The law practice will then need to contact the Locum direct. All arrangements including the Locum's remuneration are to be negotiated and agreed between the Locum and the law practice direct. The Society will have no involvement whatsoever, apart from connecting the Locum with the law practice.

### Do I need PI insurance?

Registered Locums need to hold their own PI insurance unless they are employed on a short term contract by the law practice as an employee. You should discuss with Law Mutual the engagement/work you intend to undertake to ensure that you have the necessary PI insurance cover.

Law Mutual can be contacted by phone on 9481 3111 or email [info@lawmutualwa.com.au](mailto:info@lawmutualwa.com.au).

### Fees

Locum Register is a free service for members of the Law Society of Western Australia.

### Currency of the list

Registered Locums will be contacted every six months to renew registration with the service. If you do not renew, you will be categorised as inactive until we hear from you. You should keep the Society informed if your circumstances change.

### Privacy

The information provided by registered Locums will only be made available to law practices requesting a Locum. The Society Privacy Policy can be viewed at [www.lawsocietywa.asn.au](http://www.lawsocietywa.asn.au).

### How do I register to become a Locum?

If you wish to register as a Locum, please complete the Application Form and email to [membership@lawsocietywa.asn.au](mailto:membership@lawsocietywa.asn.au) together with your current CV.

### How do I request a Locum?

If you wish to request a Locum, please complete the Locum Request Form and email to [membership@lawsocietywa.asn.au](mailto:membership@lawsocietywa.asn.au).

### Further information

For further information, please contact the Law Society of Western Australia by email to [membership@lawsocietywa.asn.au](mailto:membership@lawsocietywa.asn.au) or phone 9324 8600.