

Accreditation Committee

Terms of Reference

Adopted by the Council of the Law Society of Western Australia on 26 November 2019 (C261119C1)

1. Definitions

- 1.1 **Bylaws** means the bylaws of the Law Society made under Rule 121 of the Constitution for the regulation of Committees established under Rule 66 of the Constitution;
- 1.2 **Committee** means the Accreditation Committee;
- 1.3 **Committee Member** means a person appointed by the Council to the Committee and includes a person attending a Committee meeting as an observer or as ex-officio member;
- 1.4 **Constitution** means the Law Society of Western Australia Constitution as amended from time to time;
- 1.5 **Council** means the Council of the Law Society;
- 1.6 **General Manager** means the general manager employed by the Law Society who has responsibility for the administration of the Committee;
- 1.7 **Law Society** means the Law Society of Western Australia.

2. Objects

- 2.1 The Committee is a Standing Committee of the Law Society for the purpose of providing a source of specialist assistance to the work of the Council and Law Society.

3. Governance

- 3.1 The Committee is governed by the Bylaws as amended from time to time.

4. Membership

- 4.1 Committee membership is governed by the Bylaws.
- 4.2 The Committee will consist of a minimum of six (6) Law Society members appointed by the Council.
- 4.3 A majority of Committee Members must be able to demonstrate a significant understanding of family law in Western Australia.

5. Functions

- 5.1 The Committee:
 - a) Provides an advisory resource to the Council on the rules and regulations that govern the granting of accreditation in Western Australia by the Law Society
 - b) Acts as the advisory board for family law accreditation in Western Australia

- c) Is involved in the assessment of professional development activities submitted by accredited specialists, for which accreditation professional development points may be allocated
- d) Is involved in the finalisation of the biennial specialist accreditation assessment programme
- e) Is involved with the re-accreditation and auditing of family law accredited specialists in Western Australia.

6. Powers

- 6.1 The Committee may establish subcommittees to refer a matter and provide specialist knowledge to the Committee.

7. Meetings

- 7.1 The Committee will meet every two (2) months unless the Chair in consultation with the General Manager agrees otherwise.

8. Confidentiality

- 8.1 Confidential information provided to the Committee is not to be disclosed to any third party or beyond the particular purposes for which such information is made available in accordance with Council Policy CP04.06.

9. Interpretation

- 9.1 In the event of any inconsistency between any of the following documents, the relevant document first listed below will prevail:
 - (a) the Constitution;
 - (b) the Bylaws;
 - (c) these Terms of Reference.